

## 2019-2020 CCI - ITP Application form Instructions

**Deadline: February 28, 2019**

WHEN YOU SAVE YOUR APPLICATION GIVE IT YOUR FAMILY NAME AND VERSION NUMBER  
IN CASE YOU NEED TO REPLACE AN EARLIER VERSION BEFORE THE DEADLINE

For the 2019 call of the CCI International Time programme the following amount of time is available per annum (maximum 4 semesters):

- Liverpool Telescope, MERCATOR, WHT, TNG & INT each: 15 nights in the usual distribution of dark/grey/ bright time;
- GTC & STELLA: 80 hours each in the usual distribution of dark/grey/ bright time.

Please complete this proposal form and return it as a pdf to:

[cci@iac.es](mailto:cci@iac.es)

before midnight your time on Tuesday February 28th, 2019.

So that your request has greater possibility of being considered, please, bear in mind the following points when preparing and submitting your proposal:

- **Contact in advance the corresponding telescope operator for an initial technical appraisal on the feasibility of your proposed observations and to ensure that your justification of the amount of time you intend to request is reasonable.**
- The inclusion of simultaneous observations on two or more telescopes that complement each other is possible, but depends on an agreement being reached with the telescope schedulers. Bear in mind that the CCI does not schedule the observing time; this is done by the corresponding technical committees of each telescope or group of telescopes.
- The proposals must be "international" in nature with the participation of astronomers from 3 of countries that are signatories of the International Treaty (Belgium, Finland, France, Germany, Italy & Spain). Astronomers from any other country can also be included.
- The maximum number of characters specified for each section and the total page limit plus references & tables, and that a font size equivalent to Helvetica or Times Roman 12 is used.
- Under the terms of the International Treaty, if your project is selected, and with the agreement of the Instituto de Astrofísica de Canarias, "any Spanish astronomical institution shall have the right to join the programme if it wishes" (although this is a very rare occurrence).
- A proposal can contain requests for up to 2 years (semesters 2015B – 2017A) on any/all of the telescopes included in the programme.

DO NOT INCLUDE THIS PAGE WHEN SUBMITTING YOUR PROPOSAL

- The proposal should concentrate on a single large-scale astronomical research project that would benefit from the use of more than one facility and/or propose observations on two or more telescopes that complement each other. In exceptional cases an outstanding proposal that requests time on only one telescope will be considered **but if the proposal does not fulfil the conditions for the ITP call for proposals, the PI should add a letter to the Scientific Advisor with copy to the CCI Secretary, justifying why they cannot apply for the time requested through the normal panels.**
- Although requests for targets of opportunity can be accepted but national allocated triggers for same ToO will take precedence over triggers from ITP-allocated programmes.

Annual brief progress reports on the reduction of data and any publications should be sent to the CCI by the successful applicants and on completion of the programme, reduction of the data and publications not later than three years after the final period of observing time for publication in the CCI Annual Report:- [cci@iac.es](mailto:cci@iac.es)

The following acknowledgement should be used:

**“Data for this [programme/paper] has been obtained with the [name the telescope/s] under the International Time Programme of the CCI (International Scientific Committee) of the Observatorios de Canarias of the Instituto de Astrofísica de Canarias.”**

When your proposal has been received by the CCI Secretariat you will receive an e-mail with confirmation and your reference number for the evaluation process.